

## **EAST LINDSEY DISTRICT COUNCIL EXECUTIVE DECISION NOTICE**

1. Decision to be taken: Approval for funding of £25,000 for Microsoft Office 365

As per the attached Briefing Note

2. This is a:

PORTFOLIO HOLDER SUPPORTED OFFICER DECISION

**Note: This form should not be used for Key Decisions.**

3. The following is the decision making body or person:

OFFICER: Robert Barlow, Deputy Chief Executive and Section 151 Officer after consultation with Councillor Marsh, Portfolio Holder for Partnerships

4. Financial implications from this decision have been communicated to the Portfolio Holder for Finance and the Leader? Yes

5. The decision was taken on: 12 October 2018

**Note: - the above date to be completed by Democratic Services upon publication**

6. Contact Officer and details: Robert Barlow, Deputy Chief Executive and Section 151 Officer  
Email: [Robert.barlow@e-lindsey.gov.uk](mailto:Robert.barlow@e-lindsey.gov.uk) Tel: 01507 613411

7. List of documents submitted for consideration in relation to the matter in respect of which the decision is to be made :

Briefing Paper (attached)

8. Where the documents are held and where they can be obtained from (except exempt items) when they become available: Attached

9. The reason for the decision and other alternative options considered and rejected:

N/A

10. Declaration of any conflicts of interest of the decision making body or the individual:

11. Provide a note of any subsequent dispensations granted by the Head of Paid service:

12. Financial Implications of this Decision:-

Estimated cost:- £25,000

Funded from:- ICT Investment Capital Programme

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**N.B. Please enter names below, signatures will be retained as a hard copy and will not be published therefore should be provided on page 3 of this form:**

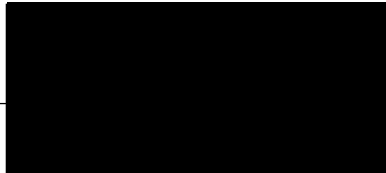
13. This decision has been signed off by:

Head of Paid Service/S151 Officer or person presiding  
**(insert name – signatures should be provided overleaf on page 3)**

Robert Barlow  
S151 Officer



Councillor Marsh  
Portfolio Holder



14. Signed: (Head of Paid Service/S151 Officer (or person presiding at the Executive Board where appropriate)

Date: 10 / 10 / 18

Name: R. Barlow



Co-signed (Portfolio Holder if officer decision)

Date: \_\_\_\_\_

Name: Cllr. Marsh

